

Tualatin Hills Water Polo Club

West Metro Water Polo

JOB DESCRIPTION

DATE:	January 2014
JOB TITLE:	Assistant Coach – High School Water Polo
REPORTS TO:	Head Water Polo Coach
FLSA STATUS:	Exempt
COMPENSATION:	\$1000 per season
DATES:	Mid August to 1st part of November, depending on post season qualifications
HOURS:	Approximately 10 on deck hours weekly- typically directly after school

Tualatin Hills Water Polo Club is the administrator for the West Metro High School Water Polo Program which services the High Schools of Beaverton School District including Aloha, Beaverton, Southridge, Westview and Sunset High Schools.

GENERAL PURPOSE: Under the direction of the Water Polo Head Coach, assists in the supervision of all aspects of the High School Water Polo program, including teaching, administration and deck coaching at all team events and functions. The position will be responsible for the safety and well being of the participants in the program by enforcing policies and procedures as needed.

PRIMARY DUTIES AND RESPONSIBILITIES:

- Assist in planning and supervising workouts for the Boys and Girls Varsity and Junior Varsity teams for your designated school.
- Promote the growth of the team by direct and indirect recruitment, general publicity, and other means. Provide and coordinate fundraising activities.
- Provide instruction and demonstrate as needed to players in all facets of water polo such as ball handling, shots, strategy, defense, etc.
- Exhibit highly professional standards, sportsmanship, and ethical behavior with regard to adherence to OHSWPC, OSAA, West Metro Standards Operating Procedures, THPRD guidelines and Beaverton School District Community Sponsored Sports Agreement.
- Responsible for the overall safety of the players. Enter the water to rescue persons in distress; resuscitate rescued swimmers; administers first aid to injured athlete and calls EMS on serious accident cases.
- Maintain positive and effective communication with players and parents, in all aspects of job; including writing, speaking, listening and non-verbal skills.
- Attend water polo practices, games and tournaments as scheduled.
- Assists with the maintenance of the equipment and supplies, and the cleanliness of the pool and storage areas.
- Assists with practice and games.
- Records and submits team stats and game results to Metro Director after each game
- Attend all required Coaches meetings.
- Performs other duties as assigned by the head coach

MINIMUM QUALIFICATIONS:

The minimum skill, educational and experiential requirements necessary to successfully perform this position are as follows:

Education and Experience

High School diploma or GED equivalent; and 1 year experience coaching water polo and/or playing at a collegiate level.

Required Licenses or Certifications:

- Must possess and maintain current certifications in Lifeguard Training, First Aid, CPR & AED
- Current Water Safety Instructor (WSI) preferred
- Must possess and maintain current certifications in Concussion Management and Anabolic Steroids & Performance Enhancing Substances as per OSAA
- Must have completed NFHS Coaches Education certification
- Must pass a background check

Required Knowledge of:

- Posses a working knowledge of T-hills Water Polo Club Program norms and operating principles.
- Exercise physiology, applied anatomy, physical fitness, and training equipment
- Water Polo game tactics and strategies

Required Skill in:

- Supervising and controlling recreation activities and participants
- Providing and teaching effective water polo techniques and competitive programs
- Establishing and maintaining cooperative and positive working relationships with all individuals and entities with whom the program associates with.
- Acting quickly and calmly in emergency situations
- Effective verbal and written communication

Physical Requirements & Working Conditions:

Work is performed indoors in public swimming pool environments. Incumbents will be required to work evenings and weekends. Must maintain a level of physical fitness to meet club standards and must possess a level of awareness to safely monitor players whenever in their supervision.

To Apply:

1. Submit completed Tualatin Hills Water Polo application, resume and letter of interest to: West Metro Water Polo, 6955 SW 149th Court, Beaverton, OR 97007
2. Include a photocopy of required certifications
3. Applications will be reviewed and qualified applicants may be called for interviews.
4. Position is opened until filled. Interviews will begin March 1st.