



March 18, 2021

SPMS Monthly Minutes Date: Thursday, March 18, 2021

Meeting Called to Order: 7:32 pm, PST
Facilitator: Ken Brisbin (Vice-Chair)
Recorder: Diana Dolan LaMar (Secretary)

1. Roll Call to Take Attendance

Executive Committee and Committee Chair Attendees (11):

Vice Chair – Kenny Brisbin (Long Beach Grunions); Member at Large/Awards Chair – Becky Cleavenger (Conejo Valley Masters); Secretary – Diana Dolan LaMar (Mission Viejo Masters); Officials' Chair - Alina Perez de Armas (Mission Viejo Masters); Open Water Chair - Robin Smith (Novaquatics Masters); History and Archives Chair/Webmaster - Robert Mitchell (Mission Viejo Masters); Marketing/Program Development Chair - Anita Cole (Long Beach Grunions); Sports Medicine Chair – Arlette Godges (Conejo Valley Masters); Diversity & Inclusion Chair - Virgil Chancy (Unattached); Treasurer – Kris McPeak (Silver Peak Performance); Fitness Chair - Mary Jurey (UCLA Masters); **Absent (5):** Newsletter Chair – Jorge Ferrero (Unattached); Coaches' Chair – Christine Maki (Competitive Tri-Swim Masters); Membership Coordinator & Top-Ten Recorder – Judi Divan (Mission Viejo Masters); Chair – Mark Moore (Mission Viejo Masters); Southwest Zone Chair – Michael Heather (Unattached).

SPMS Member Attendees (18): Bart Parnes (Long Beach Grunions); Karin Wegner (Team Red Bird); Dan Wegner (Las Vegas Masters); Barbara Moore Bennett (Mission Viejo Masters); Omar de Armas (Mission Viejo Masters); Nancy Kirkpatrick-Reno (Conejo Valley Masters); Jill Gellatly (Conejo Valley Masters); Beata Konopka (Conejo Valley Masters); Mary Hull (Unattached); Brandon Franklin (Southern California Aquatics); John Abrami (Santa Barbara Masters); Dave Johannsen (Santa Barbara Masters); Erroll Graham (West Hollywood Masters); Jessica Seaton (West Hollywood Aquatics); Bill Sive (Swim With Long Beach); Bob Eberwine (South Bay Aquatics); Charles McPeak (Silver Peak Performance); Scott Winslow (Golden Road Aquatics).

Total attendance – **29 members**

2. Approve minutes from Thursday, February 18, 2021. MSP.

3. Standing Agenda

Executive Committee Reports:

- Chair: Mark Moore – No report
- Vice Chair: Ken Brisbin – Report Posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_MeetOpsReport.pdf
- Secretary: Diana Dolan LaMar – Reports Posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_SPMS_March_Secretary_Report.pdf
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_SPMS_Executive_Committee_Minutes_20210316.pdf

- Treasurer: Kris McPeak – Reports posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_BalanceSheet.pdf
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_IncomeStatement.pdf
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_BudgetvsActuals_2021Budget_FY21PL.pdf. Kris thanked Bob Eberwine for his mentorship and guidance during the transition
- Member at Large: Becky Cleavenger – Report Posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_MAL_Awards_USMSLegis_Reports.pdf

Move that the March 18, 2021 Officer Reports are approved as reported. MSP

Contractor Reports:

- Membership Coordinator: Judi Divan. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_Membership_Coordinator_Report.pdf
- Top-Ten: Judi Divan. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_Top_Ten_Report.pdf
- Newsletter Editor: Jorge Ferrero – No report.

Move that the March 18, 2021 Contractor Reports are approved as reported. MSP

4. Committee and Assignment Reports: (Mark Moore)

SPMS Committee Reports

- Awards Committee: **Becky Cleavenger**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_MAL_Awards_USMSLegis_Reports.pdf
- Coaches Committee: **Christine Maki**. No report.
- Diversity and Inclusion Committee: **Virgil Chancy**. Sent information to Webmaster. There will be a drop-down menu that will contain articles and other items of interest that pertain to Diversity and Inclusion.
- Fitness Committee: **Mary Jurey**. Accepting applications for USMS National Fitness Award.
- History and Archives Committee: **Robert Mitchell**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_HistoryArchives_Report.pdf
- Long Distance & Open Water Committee: **Robin Smith**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_SPMS_OW_USMS_LDC_Report.pdf
- Meet Operations Committee: **Ken Brisbin**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_MeetOpsMeeting_Minutes_20210222.pdf

- Officials Committee: **Alina de Armas**. The new SPMS Officials health test is posted on the SPMS website for officials to complete. MVN held two meets. Accepting nominations for USMS Official of the Year.
- Program Development/Marketing Committee: **Anita Cole**. Report posted. Working with Kyle Deery at USMS.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_SPMS_Marketing_Club_Development_Report.pdf
- Sports Medicine and Science Committee: **Arlette Godges**. No report.

SPMS Assignment Reports:

- Fitness Event Results: **David Johannsen**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_FitnessCoordinatorReport.pdf
- Webmaster: **Robert Mitchell**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_Webmaster_Report.pdf

USMS Committee Reports:

- Championship: **Mark Moore**. No report.
- Coaches: **Ken Brisbin**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_USMS_Coaches_Committee_Minutes_March_2021.pdf
- Diversity and Inclusion: **Virgil Chancy & Megan Johnston**. No report
- Legislation: **Diana Dolan LaMar & Becky Cleavenger**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_MAL_Awards_USMSLegis_Reports.pdf
- LMSC Development: **Mary Hull, Kris McPeak, and Nancy Kirkpatrick-Reno**. Slow to meet this year because the chair of the committee resigned.
- Rules: **Jessica Seaton**. No report.
- Southwest Zone Chair: **Vacant**. No report.
- Swimming Saves Lives: **Brandon Franklin**. Applications closed at the end of February and grants are currently being reviewed. Notifications should occur in April.
- USMS At-Large Board Member: **Jill Gellatly**. No report.
- USMS Liaison to international Gay and Lesbian Aquatics: **Jessica Seaton**. No report.
- Audit: **Brandon Franklin, Jill Gellatly & Laura Winslow**. No report.
- Finance: **Brandon Franklin, Jill Gellatly & Laura Winslow**. No report.
- Fitness Committee: **Mary Jurey, Karin Wegner, Anita Cole**. No report.
- Long Distance: & Open Water: **Robin Smith**. Report posted.
https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210318_SPMS_OW_USMS_LDC_Report.pdf
- Officials: **Alina de Armas & Omar de Armas**. No report.
- Sports Medicine and Science: **Arlette Godges & Jessica Seaton**. No report.

*Move that the March 18, 2021 SPMS Committee, SPMS Appointment, and USMS Committee Reports are approved as reported and posted. **MSP***



5. Old Business:

- Voting for Treasurer (Ken Brisbin) – Ken called for any floor nominations. *Hearing none, MSP to close nominations.* By affirmation, Kris McPeak is the new SPMS Treasurer for the remainder of the year until the 2021 elections.
- 10/17/19 - Update on By-Laws and Policies and Procedures (Diana LaMar)

Diana referred to the Secretary's report for By-laws adoption. *MS to adopt the proposed bylaws as posted and sent to members.* Discussion. ***MSP to table until next meeting.*** Diana LaMar, Robin Smith, and Kris McPeak dissented. David Johannsen and Becky Cleavenger abstained.

Diana referred to the Secretary's report for Policies and Procedures adoption. This is a living document and subject to change on a monthly basis. No notice needs to be given to members. *MS to adopt the proposed Policies and Procedures as posted.* Discussion. ***MSP to table until next meeting.*** Diana LaMar, Robin Smith, Barbara Moore Barnett, and Robert Mitchell dissented. Becky Cleavenger abstained.

Robert Mitchell explained the difference between By-laws and Policies and Procedures. Prior to the next meeting, both documents shall be sent to Webmaster for posting and include Track Changes.

6. New Business:

- SPMS Committee Descriptions (Mark Moore). Ken shared Standing Committees page from the SPMS website and asked each Committee Chair to write an updated description of their committee. When finished, this should be sent to the SPMS Secretary at Secretary@SPMasterSwim.org

7. Roll Call to Take Attendance

Move to Adjourn at 8:28 p.m. MSP

Next Meeting – April 15, 2021 at 7:30 p.m.