

## **Introductions**

### **Announcements:**

Thank you to Fred Russell for serving as Coaches Committee for the last several years. Thank you also to all the 2014 officers.

### **Review/Accept minutes from:**

The 2014 Annual Meeting held on September 27nd, 2014

(Please read before the meeting. Find on [www.swim-wimasters.org](http://www.swim-wimasters.org) under the About tab)

### **Committee Reports:**

- 1 Treasurer – Financial Report of LMSC (by Jeanne for Mike)
- 2 Chair, Top Ten, Webmaster  
(Collaboration with other LMSCs, Workshop last March in Phoenix, spending to further the purpose/mission of the non-profit, not jeopardizing non-profit status of USMS)
- 3 Fitness, including Water Warriors 2014, and 2015 proposed
- 4 Sanctions (8 SCY, 1-LCM, 1-SCM, 1-OW, 1-Recognized, 1 fitness (WWW))
- 5 Coaches
- 6 Newsletter Editor
- 7 Officials (Sue Wagner to continue as Officials Chair)
- 8 Long-Distance & Open Water
- 9 Registrar
- 10 Safety
- 11 Secretary
- 12 Records
- 13 Meet Directors
- 14 Convention Delegates Reports (discuss 2015 attendees list)

### **Old Business:**

- 1 On-line entries via Club Assistant. Current status is Jeanne does all the work with CA, proceeds go to WMAC treasury and John distributes to local club where appropriate. Mike Murray reimburses per-swimmer fee where appropriate. Want to off-load the work to the clubs that benefit, where feasible. CA can direct payments to various meet hosts instead of to WMAC treasury. Think about it if you want to manage your own entries. Need payee & address and meet director from each meet to advise CA.
- 2 Project to Identify and collect swimmer stories for USMS history (Dick Pitman) along with the WMSC Hall of Fame proposal.
- 3 Thank you to the board members who support local meets by attendance. Please keep on supporting the local meets.
- 4 Two nominations made for USMS Dorothy Donnelly, will find out results at convention.
- 5 Requested that meet directors send in Newsletter meet summary article within 5 days to Newsletter Editor. Has this been working?

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## New Business:

- 1) 2016 Annual Meeting reverts to the Saturday following the 2016 Convention, which is Saturday, October 1<sup>st</sup>, 2016. 2016 Convention is Sept 21<sup>st</sup> to 25<sup>th</sup> in Dallas.
- 2) Delegates to the 2016 Convention need to declare by June 1<sup>st</sup>.
- 3) Registration for 2016
  - i) Same “new” registration options for Sept-Oct as were new last year.
  - ii) Workout Groups register Oct 15<sup>th</sup>, Individuals register November 1<sup>st</sup>.
  - iii) Snail-mail invoices to a few swimmers (Tara Warren, Lois Goddard) Others?
  - iv) Motion to raise LMSC Registration Fee from \$13 to \$16 to cover new expenses (made in later motions in this agenda).
- 4) Motion to accept meet schedule as documented in the meet spreadsheet.
- 5) Motion to raise Officials pay from \$15/hr to \$20/hr and continue guaranteed 4 hour minimum. Overtime rate is \$5/15-minutes. Rationale: Officials pay has been static at \$15/hr for many years. Officials often drive distances to get to our meets.
- 6) Motion to pay the \$300 fee for members attending the USMS Adult-Learn-To-Swim. Anticipate 4 members in 2016 for total appropriation of \$1200. Members would pay their own T&E to attend class.
- 7) Motion to appropriate \$6500 to conduct the USMS L1 and L2 Coaches Certification in Milwaukee in Spring and reimburse past attendees. Funds consist of \$5400 for 30 coaches at \$180/each plus \$500 for room and \$600 for lunch. Add on conduct of L3 Certification on same weekend for 20 coaches at \$3000, funds consisting of \$2000 for class, \$500 for room and \$600 for lunch. Total request for both motions is \$9,500. Class to be held every 2 or 3 years.
- 8) Discussion and Motion about proposed USMS pool meet insurance surcharge and change to Open Water insurance surcharge. Please read USMS Proposal at (<http://www.usms.org/admin/conv/2015/eventsanctionfeeproposal.pdf> ). Should this proposal pass at Convention, the LMSC will be billed \$70 for each pool event sanctioned and \$300 for each open water event. In addition, Open Water events will pay \$5/swimmer surcharge up to a max of \$3000. Based on the 2014-2015 year, the billing would have been \$700 for pool events and \$2800 for MOWS. Motion 1: if Illinois again runs a masters meet at Pleasant Prairie with 650 participants, the Wisconsin LMSC will assess the USMS surcharge to each sanctioned pool meet run, exempting the first 50 swimmers and charging \$1 per swimmer entered in the meet. Motion 2, if Illinois does not run a masters meet at Pleasant Prairie with 650 participants, the LMSC will assess each sanctioned pool meet a fee of \$1 per swimmer, exempting those meets with below 50 swimmers. See the models in the meet schedule. Mike Murray has agreed to invoice pool events for Sanction Fee and USMS Insurance surcharge.
- 9) Events set their own prices, but a motion is made to advise that events increase their facility fee to a minimum of \$15 to cover the increased fees from USMS, increased Officials pay and potential of increased pool rental fees. Suggest also using \$5/event rather than \$4/event.
- 10) Request two individuals volunteer to attend Oct 25<sup>th</sup> USMS Program Directors class in Chicago, and to then function in a position of Program Director in the LMSC.

- 11) Note expense form for Convention Expenses from Mike Murray along with more finite policies on WMSC travel.
- 12) Note that Mike Murray has separated the WMSC By-Laws document from the WMSC Administrative Handbook document so that it is easier to add policies to the Admin Handbook. In the past, motions have been made in the annual meeting without documenting the policy decisions in the policies. Finally, USMS has asked all LMSC's to add an Indemnification Clause to their By-Laws. If it is not already added, it will be shortly. This is a compliance requirement and does not materially affect the By-Laws.
- 13) This item is an FYI. Jeanne and Mike are building a central document library on Google Docs that will contain the original documents pertinent to the LMSC such as the By-Laws, Policies and Meet Information. If you wish access to this library, please e-mail me your gmail account and I'll add it to the permissions. Documents from this library will be rendered as PDF for publication on the website.
- 14) Election of 2015-2016 for Board and Committee Chairs
  - a) Nominations from the floor
    - i) Dave Clark as Coaches Chair
    - ii) Mindy Seidler as Webmaster and Facebook Owner
    - iii) Any other nominations?
  - b) Elections: Motion to elect by acclimation.
    - (1) Chair – Jeanne Seidler
    - (2) Vice Chair – Dick Pitman
    - (3) Registrar – John Bauman
    - (4) Secretary – Suzi Green
    - (5) Treasurer – Mike Murray (confirmed)
    - (6) Officials – Sue Wagner (confirmed)
    - (7) Coaches – Dave Clark
    - (8) Newsletter – Mary Schneider
    - (9) Top Ten – Jeanne Seidler
    - (10) Records – John Bauman
    - (11) Sanctions – Jeanne Seidler
    - (12) Web & – Jeanne Seidler (hosted by Club Assistant, \$10/mo)
    - (13) Open Water and Long Distance – James Biles
    - (14) Fitness – Melodee Nugent
    - (15) Safety – Jerry Lourigan
    - (16) Auditor – Elyce Dilworth
- 15) Motion to initiate a monthly members e-mail of announcements that will serve to remind members about upcoming events. This is in addition to the Newsletter that has in-depth articles. Several LMSC's are using a free mailing list provider that has an editor as part of the mailing list software. The Communication Chairs using this approach obtain a list of recipients from the registrar that is then uploaded to the mailing list provider.
- 16) Motion to evaluate returning to snail-mail of Newsletters using a copy/mail service for the production and mailing. Based on some questions that I've had from members, people might not be reading the Newsletter that is e-mailed to them. There are several newsletter

recipients that receive a snail-mailed newsletter now (those without e-mail or who require a printed copy (e.g., Special Olympics athletes (2), certain elderly athletes.)

- 17) Please keep in mind a succession plan for your position with WMSC.
- 18) (Carry-over from last year) Motion to write a policy on the pool meet date process. It is easy to confirm dates by August, but what about meets that are exceptions made after the Annual Meeting Schedule approval? Should exceptions be allowed? Should there be a process for their approval? Document the policy around meet date processes and exceptions after the schedule is approved.
- 19) Meet Directors are asked to finalize meet info in September for publishing on USMS Calendar. Otherwise, USMS Calendar will not show meet as a sanctioned event if there is only a calendar entry for the meet.
- 20) Propose interim meeting for January 9<sup>th</sup>.

### **Other New Business: (introduced at the meeting):**

Motion for Adjournment of WMSC, Start WMAC Annual Meeting

### **WMAC Business, 2nd Annual Meeting:**

- 1) Financial Report (John)
- 2) Motion to authorize \$2000 legal consulting to carry application forward for non-profit status.
- 3) Motion to elect officers as follows: Jeanne Seidler, President; James Biles, Vice President & Secretary; John Bauman, Treasurer.
- 4) Motion to limit officer terms to 2 years beginning 2017.
- 5) Motion to rewrite WMSC registration committee policy to indicate that in 102.2.G 5 & 6, persons registering with the Wisconsin LMSC will not be placed in Club WMAC until they have been contacted by the registrar and the person approves placement into WMAC knowing the risks involved in joining a club.
- 6) Motion for all workout groups to advise their membership that as members of a workout group that conducts an event, there is potential liability to which they might be subject.
- 7) Advise that WMAC Shirts will be offered to the members, with original Wisconsin Masters Logo from 2007. Bella's Custom Design, an Appleton business (very reliable) will have shopping cart for members to use. Delivery of merchandise will be at Apr 2-3 Schroeder Meet (free delivery) or sent to member address for a shipping charge. Bella's Custom Design will support lots of less than 12 items See example custom shopping cart.  
( <https://www.bellascustomdesign.com/store/pc/viewcategories.asp?idcategory=177> )
- 8) Meet shirts for USMS Nationals, motion to sell off extras at West Bend Meet to recover costs.
- 9) Motion to develop financial policies and budgeting by next annual meeting.

