

Minutes of the Annual Meeting of Wisconsin Masters Swim Committee, September 23, 2017

Board Members Present: James Biles, Jeanne Seidler, Mike Murray, Elyce Dilworth, Melodee Nugent, Trina Schaetz, Mary Schneider

Swim Members Present: John Bauman, Pam Dowling, Bob Corris, Larry Mueller

The meeting was called to order by James Biles.

James asked everyone to introduce themselves.

James then thanked everyone for volunteering throughout the year.

There was a motion from Jeanne to approve the annual meeting minutes for both the October annual meeting and the December continuation meeting. Mike seconded the motion. The minutes were approved as submitted.

The minutes of the June 13 conference call were presented. The meeting discussed how to improve membership and volunteerism. Mike moved to approve the minutes. Jeanne seconded the motion. The minutes were approved as submitted.

Board and Committee Reports

Chair

James stated we still need to work on attracting more swimmers to meets. We also want to increase members participating on the national team. We should also work with WMAC to boost membership in general.

Vice Chair

Jeanne stated there were no activities other than to back up the Chair.

Registrar

Trina gave a registration snapshot. Currently the membership stands at 584 for 2017. For 2016, it was 589. There were 170 swimmers who were registered for 2016, but didn't register for 2017. The 2015 membership was 550. There were 17 paper memberships, and 3 wanted to be excluded from all LMSC emails.

There were several clubs registered, but they didn't have any members. Jeanne suggested that Trina contact those clubs to find out if they still want to be a club.

There were also 17 people that moved from UC-20 to WMAC before nationals. Currently, there are 30 unattached members.

The financial statement lists income from fees, and there are a few people who have already registered for 2018. Jeanne stated at convention it was stated that the registrar role will be changing. Most of the work will either be computerized, or done by the national office.

As a reminder, the USMS registration fee will increase by \$2 in 2018.

Secretary

The minutes of all meetings from the past year have been posted, and the annual meeting minutes were sent to the national office.

Treasurer

Mike reviewed the financial report attached. The years for 2015-2016 include the entire year, but 2017 only includes January through Aug. Also, the MOWS 1 day registration is not yet included. The USMS Conference expenses listed have been variable, depending on how many people attend. The financial reports were accepted as presented.

Audit

Elyce stated the 990 was filed, and the 2nd report with the state was also filed. In addition, she reviewed the bank statements.

Sanctions

Jeanne stated there were 6 meets, 1 open water event, and 1 fitness event held in the last year. The Wisconsin Senior Olympics did not obtain a sanction for a recognized meet this year. The bulkhead was not measured, either, so if any USMS or state records had been set, they would not have counted. We will need to work with them next year to be sure they get sanctioned. It was also agreed that we would only charge them a sanction fee of \$50 for next year, since that was planned for 2017, but not used.

Jeanne further stated that the Baraboo meet only had 18 swimmers attend, but the meet ran anyway. Mary mentioned that a number of swimmers who would have attended, did not because of their tapering for nationals. It was suggested to pick a meet date that would be more agreeable with those going to nationals. Jeanne also stated there were 43 swimmers at Oshkosh. Those are the 2 smallest meets of the year.

Coaches

Since the coaches' chair is vacant, Jeanne gave a report stating 6 members took the coach certification, 1 person did the coach clinic, and 1 person was taking ALTS.

Health and Safety

Jerry was not present at the meeting, and did not submit a report. There was a discussion about the signs to be distributed at meets about Feet First Entry, and whether they were ever purchased or created, since last year we voted on funding for them. Jeanne stated there is a website for free printable signs. Bob stated there were signs on the blocks in MN, and suggested contacting the host club to see where they got them. It was stated it should be a meet director responsibility to get the signs and place them on the blocks. It was also suggested that we may need to disqualify swimmers from the meet if they do not safely enter the water. Elyce volunteered to contact MN to see where they obtained the signs. Jeanne suggested the coaches' chair contact other coaches to have them remind their swimmers to do a feet first entry at meets.

During this discussion of the signs, it was discovered that the \$50 expenditure was not stated as being approved in last year's minutes. Bob moved, and Trina seconded, to reconsider the approval of last year's annual meeting minutes. Then Bob moved and Mike seconded an amendment to the motion to reconsider. The amendment stated the minutes should be amended to include the \$50 expenditure for signs for meets regarding the Feet First Entry as having been approved. The amendment was approved. It was moved by Bob and seconded by Trina to approve the minutes of the 2016 annual meeting as

amended. A vote was taken and the minutes were approved as amended.

Fitness

Melodee stated that Water Warriors will be held again this year from Nov 1 through Dec 31. The entry form will indicate that a response will be sent back to the entrant by Melodee, confirming it was received. Last year, 2 swimmers sent in an entry, but it was not received by Melodee. She still awarded them prizes, however. The amount allocated in the budget should be sufficient for prizes for this year.

Long Distance

James indicated a template has been developed by USMS to be used for submitting open water events for sanctioning. It is to be used by event hosts to show USMS insurance is better than other insurance carriers, to try to get more event holders to insure with USMS.

The long distance events for the year are 5 ePostals, consisting of a one hour swim, the 3000 and 6000 ePostals, and the 5K and 10K ePostals. The ePostals must follow rules and regulations. Teams need to get coaches involved, but use their own pool to do them. For awards, USMS recognizes small and large clubs, of which Wisconsin is a small club.

James participated in the long distance championships in both Chattanooga, TN (Middle Distance), and Sarasota, FL (Marathon and Ultra Marathon Distances).

In 2018, there will be a 2 mile swim in Virginia, the 5K championship, a swim around Fire Island, NY (Manhattan) will be held in July, and Oregon will host a 2 mile Cable swim, a 10 K swim, and a 10.7 mile swim.

James encouraged everyone to participate in the ePostal swims. The USMS website has the instructions for entering and recording the swims. The one hour swim will take place next year from Feb 1 through February 28.

Newsletter

Mary stated the newsletters went out timely in the last year. Mary will send out the Oct-Nov newsletter, but would then like to find someone else to write it, since she is taking on the General Chair position.

Webmaster

Mindy will not continue as webmaster. Jeanne will take over the duties going forward.

Officials

Susan Wagner was not present, but Jeanne gave a report stating Susan is willing to continue as the Officials Chair. Jeanne stated Susan does most of the meets in this area, which provides continuity to meet officiating.

Top 10 and Records

Jeanne submitted all meet results to USMS for consideration for Top 10 times. USMS currently has the tentative Top 10 times for SCY 2017 posted on the website.

There was a rule change at the USMS convention this year. USMS records can only be set using an electronic timing system as the primary system. Backup buttons may be used if the primary system fails. Watch times will not count. WMSA does not have any rules as to the timing system used to set state

records, though. The new USMS rule applies to setting national, world records, and top 10. Split times must also be from an electronic timing system.

WMSC needs someone to take over records. Jeanne pointed out that the current records use an Access database. John indicated WMSC does not own any software to use for records. James volunteered to convert the records to excel. Another option is buy a WMSC version of Microsoft.

Budget

Mike presented the proposed 2018 budget.

The following are Mike's assumptions for constructing the budget:

1. Assume 600 swimmers, \$13 for registration fee
2. Assume 8 swim meets
 - a. Pam Dowling of Whitefish Bay Masters said they will run the meet in March next year
3. WMSC will pay for 6 people to attend ALTS training
4. Melodee will have a budget of \$600 for Water Warrior awards
5. There will be no leadership conference in 2018
6. Assume 6 people will attend the USMS convention, in addition to USMS chairs and USMS committee members
7. WMSC has 2 automatic delegates, any other voting members need to be submitted as Delegates-At-Large, or already be a member or chair of a USMS committee
8. Jeanne suggested we define the rules as to how members are selected to go to the convention
9. Three years of historical data were used to budget the line items

Jeanne moved and Larry seconded to accept budget as presented.

A comment was made about the 1 event registration, that we can't assume there will be same level as in the past. The LMSC retains \$6 from every one event registration, but the number of registrations is not guaranteed from one year to the next, so that could affect our projected budget.

There was also a \$500 contribution to WMSC from the Madison area in the past, which was to be used for a future clinic. It has not been used yet. Elyce stated the \$500 stays as an asset, so it does not have to be in the budget. Mike will contact Madison to see if they want to use it for a clinic, otherwise it will remain as an asset.

There was a discussion to amend the budget to include purchasing a copy of Microsoft software, to obtain Access for keeping the state records. It was thought we could purchase a subscription, or could license it to an organization (WMSC). A database is used because of the need to record time, since excel can't do that well. John and Jeanne both stated reports are created with Access, which can break down the records into all records, or just new records. James stated Access would be easier to use vs excel, since it is able to manipulate data better. Mike asked if it would be a requirement to know and have Access, for anyone who may be interested in volunteering for the job. A question was asked if the records can be kept any other way. A quick search of the internet found it may cost about \$149 per year for a Microsoft subscription. Mary asked what skills a person needs to have to work with Access. Jeanne stated someone with some database understanding should be able to learn it. Elyce stated we need to keep records and have data integrity. James asked how we could legally get software on multiple computers, for use possibly by multiple LMSC members. Elyce moved to amend the budget to add \$150 to the budget to purchase software, if needed. Mike moved to amend the motion to include up to \$300

for computer software for LMSC records. Larry seconded the motion. The amendment was withdrawn. A new amendment was proposed to spend no more than \$500 for software and hardware. Bob moved, and Mike seconded the amendment. The amendment was approved. In the next vote the motion to approve the budget as amended was approved.

New Business

Jeanne stated the classes for coaching certification and ALTS sponsored by USMS will now be held in 12 selected regional centers. If members would like to go, it would be nice to have a fixed amount for travel reimbursement. Elyce will work on a policy for reimbursement, assuming the travel will be to Chicago.

Jeanne stated there will be no change to the USMS sanction fee for running meets.

James asked if there were other changes suggested for the budget. No other suggestions were made.

Jeanne stated the LMSC portion of registration fee for 2019 will need to be sent to USMS by June, if we want to change the amount. We need to decide on a time to decide the amount.

James stated if we want to elect the chairs of the WMSC committees, we need to change the by-laws, otherwise the board appoints the chairs. We should also look to see if the General Chair needs to be filled by the Vice-Chair during the election phase. Currently, the by-laws are not specific. However, in the case of a resignation of the General Chair, then the Vice-Chair does succeed the General Chair automatically.

Mike mentioned he has not been getting statements about revenue and expenses from USMS, although the registration money is being deposited in the bank. Elyce will check with national office about the issues, since this is an internal control issue for getting statements out timely.

James indicated we will table the 2019 registration amount until a conference call later in the year.

There was a proposed project to identify and collect swimmer stories, along with a WMSC Hall of Fame. The proposal was by Dick Pittman, but since he was not in attendance, and no written proposal was brought forth, the project will be postponed.

Elections

The following people have been nominated for the Board of Directors:

Chair: Mary Schneider

Vice Chair: Jeanne Seidler

Secretary: Jen May

Treasurer: Mike Murray

Registrar: Trina Schaetz

Auditor: Elyce Dilworth

Mike asked a question if it was going to be a problem having so many Elmbrook swimmers being on the board. James stated no one else wanted to volunteer, so we should vote based on who did volunteer.

Mary said as long as we promote what's good for the LMSC we should be OK. Jeanne stated this is only for a year, so maybe more members from different clubs or areas can be involved going forward. James asked for a vote by acclamation, since all offices were unopposed. Mike moved and Elyce seconded the motion. A vote was taken and the motion to acclaim the election of the board members passed.

Appointment of Committee Chairs

Coaches: Fred Russell

Web Master: Jeanne Seidler

Newsletter: vacant (Mary will do the newsletter until someone volunteers)

Health and Safety: Jerry Lourigan

Long Distance: Mary Jo Driscoll (will also be Open Water, since Open Water is not in the by-laws)

Top 10 Recorder: Jeanne Seidler

Fitness: Melodee Nugent

Officials: Susan Wagner

Mike moved, and Elyce seconded the motion to approve the Committee Chair nominations. A vote was taken and approved the election of the Committee Chairs.

Other Business

Trina asked where the meeting minutes will be posted. Jeanne stated they will be on the WMSC website under the About tab.

Trina will send out an email to all members as to the posting of the minutes, and to ask for a volunteer to chair the newsletter.

Jeanne presented the proposed meet schedule, which is attached. Elyce moved and Larry seconded to approve the meet schedule as presented. It will include the Whitefish Bay meet. The motion was approved.

James asked for a motion to hold up the October, 2018 newsletter so the annual meeting information could be included. Trina moved and Larry seconded the motion to hold the next annual meeting on Saturday, Oct 13, 2018, from 9:00 am to noon, at a location to be determined (possibly a library or community room). The motion was approved.

There were several important rule changes brought up at the USMS convention. Jeanne stated there is a FINA rule change effective Sept 1, and effective 1/1/2018 for USMS, stating a swimmer cannot kick or take a stroke when leaving the wall on a turn until the torso is not completely on the back. Jeanne also restated the timing rule for world records, and stated the meet information must now include the information about timing and what is specified for world records.

James also brought up the open water rule change that a swimmer can now hang on to kayak or physical structure as long as no forward progress made. The meet director has option to allow resting or not allowing it, but it must be stated in the meet information.

James called for a motion to adjourn the meeting, as no other business needed to be resolved. Mike moved, and Melodee seconded a motion to adjourn the meeting. The motion passed, and the meeting was adjourned by James.

Respectfully submitted,
Mary Schneider
Secretary, WMSC

2017 WMSC Annual Meeting Registration Snapshot

2017 Current WMSC Membership 584

2016 Last Year's WMSC Membership 589 *172 2016 members did not register again for 2017

2015 LMSC Membership 549

17 paper memberships

3 people want to be excluded from LMSC group emails

WI LMSC Clubs	Years Registered
Lakeshore Learn to Swim -0	2
U Swim 4 Me -0	2
UW-Madison Swim Club -3	2
Whitewater Aquatic and Fitness Center-5	1
Wisconsin Masters Aquatic Club- 546	15
South Wood County YMCA-0	1
**30 Unattached members	

WO Group Name	Abbr
Circus City Masters	BARA
Elmbrook Masters	EBM
Geneva Y Masters Swim Team	GYMD
Harbor Masters Swim Team	HMST
Madison Area Masters	MAM
McFarland Masters	MCFM
Milwaukee Recreation Aquatics Masters	MRAM
Oregon Community Masters Swimming	OCMS
Oshkosh YMCA	OSHY
Ozaukee Aquatics	OZ
Shorewood Swim Club	SHOR
Training Solutions Wavemasters	WAVE
Tri FASTER	TF
Walter Schroeder Aquatic Center	WSAC
Whitefish Bay Masters	WFBM
**30 Unattached members	

2017 Registration Fees/Income

33,449.00 in Reg fees

23,936 to USMS (\$41)

7599.00 to LMSC (\$13)

1	WMSC Income and Expenses 2017 to Date													
3	1/1/2017 through 09/11/2017													
6	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Total	
8	Income Categories													
10	Interest Earned	3.81	3.61	3.98	3.90	4.08	3.96	4.12					\$ 27.46	
12	Meet Fees													
13	USMS Sanction Fee	99.00	116.00		195.00								\$ 410.00	
14	WMAC Sanction Fee	25.00	50.00		125.00			180.00					\$ 380.00	
15	Total Meet Fees	124.00	166.00		320.00			180.00					\$ 790.00	
16	Registration Income													
17	Clubs						15.00						\$ 15.00	
18	Current Full Yr - Online	2,197.00	884.00	507.00	287.00	182.00	260.00	169.00	28.00				\$ 4,514.00	
19	Current Full Yr - Paper			54.00									\$ 54.00	
20	Registration Income - Unassigned								26.00				\$ 26.00	
21	Total Registration Income	2,197.00	884.00	561.00	287.00	182.00	275.00	169.00	28.00	26.00			\$ 4,609.00	
22	Total Income Categories	\$ 2,324.81	\$ 1,053.61	\$ 564.98	\$ 610.90	\$ 186.08	\$ 278.96	\$ 353.12	\$ 28.00	\$ 26.00			\$ 5,426.46	
23														
24	Expense Categories													
25	Awards													
26	Water Warrior			4.91									\$ 4.91	
27	Awards - Unassigned					65.00							\$ 65.00	
28	Total Awards			4.91		65.00							\$ 69.91	
29	Coaching Certification							1,620.00					\$ 1,620.00	
30	Convention													
31	Fees							540.00					\$ 540.00	
32	Hotel						254.07						\$ 254.07	
33	Meals				12.72								\$ 12.72	
34	Parking/Shuttle				17.85			25.20					\$ 43.05	
35	Travel		767.60										\$ 767.60	
36	Total Convention		767.60		30.57			279.27	540.00				\$ 1,617.44	
38	Pool Insurance Paid to USMS						100.00	50.00					\$ 150.00	
40	Newsletter		9.46		19.26			10.80					\$ 39.52	
41	Office Expense							9.80					\$ 9.80	
42	Registration Expense													
43	Current Full Yr - Paper	123.00											\$ 123.00	
44	ISHOF	1.00											\$ 1.00	
45	Mail	47.00											\$ 47.00	
46	SSL	2.00											\$ 2.00	
47	USMS Foudations			(25.00)									\$ (25.00)	
48	USMS Sanction		50.00	100.00	(18.00)	57.00							\$ 189.00	
49	Total Registration Expense	173.00	50.00	75.00	(18.00)	57.00							\$ 337.00	
50	State Meeting Expenses	138.78											\$ 138.78	
51	Web Site and ISP Fees	120.00		25.00									\$ 145.00	
52	Wisconsin Corp Fee						10.00						\$ 10.00	
53	Total Expense Categories	\$ 431.78	\$ 827.06	\$ 104.91	\$ 31.83	\$ 57.00	\$ 175.00	\$ 340.07	\$ 2,169.80				\$ 4,137.45	
54														
55	Income Less Expenses	\$ 1,893.03	\$ 226.55	\$ 460.07	\$ 579.07	\$ 129.08	\$ 103.96	\$ 13.05	\$ (2,141.80)	\$ 26.00			\$ 1,289.01	

9/21/2017

WMSC Comparison of Financial Statements

Unaudited

	2011	2012	2013	2014	Aug 2015	2015 Final	Aug 2016	2016 Final	Aug 2017	
1										
2	Total Income	\$ 14,626	\$ 15,170	\$ 16,418	\$ 14,021	\$ 5,438	\$ 12,576	\$ 6,257	\$ 16,382	\$ 5,426
3										
4	Total Expenses	\$ 17,469	\$ 14,125	\$ 14,435	\$ 11,464	\$ 3,322	\$ 11,455	\$ 3,870	\$ 12,397	\$ 4,137
5										
6	Net Deficit of Revenue Over Expenses	\$ 2,843	\$ 1,045	\$ 1,983	\$ 2,557	\$ 2,116	\$ 1,121	\$ 2,387	\$ 3,985	\$ 1,289
7										
8	Assets									
9	Total Reserves *	\$ 4,000	\$ 4,000		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
10	Operating Funds (Bank Balance)	\$ 13,937	\$ 14,982	\$ 20,465	\$ 23,022	\$ 25,693	\$ 26,467	\$ 28,828	\$ 31,052	\$ 33,519
11	Book Balance	\$ 17,937	\$ 18,982	\$ 20,965	\$ 23,522	\$ 25,693	\$ 26,467	\$ 28,828	\$ 31,052	\$ 33,519
12										
13	Liabilities									
14	Payable to USMS	\$ -	\$ -	\$ 499	\$ 560	\$ -	\$ -	\$ -	\$ -	\$ -
15										
16	Receivables									
17	Due from USMS	\$ 727	\$ 1,157	\$ 106	\$ 2,280	\$ -	\$ -	\$ -	\$ -	\$ -
18										
19	Fund Balance									
20	Balance at Start of Period	\$ 20,780	\$ 17,937	\$ 18,982	\$ 20,965	\$ 23,522	\$ 26,467	\$ 28,828	\$ 28,828	\$ 33,519
21	Net (Deficit) or Excess	\$ (2,843)	\$ 1,045	\$ 1,983	\$ 2,557	\$ 2,116	\$ 1,121	\$ 2,387	\$ 3,985	\$ 1,289
22	Balance at End of Period	\$ 17,937	\$ 18,982	\$ 20,965	\$ 23,522	\$ 25,638	\$ 27,588	\$ 31,216	\$ 32,813	\$ 34,808
23										
24	Bank Reconciliation	\$ -	\$ -	\$ -	\$ -					
25	Bank Statement at Start of Period	\$ 17,937	\$ 19,573	\$ 22,825	\$ 23,522	\$ 25,693	\$ 26,467	\$ 28,828	\$ 31,052	\$ 33,519
26	LCU Checking						\$ 54	\$ 1,152	\$ 2,179	\$ 3,129
27	LCU Savings						\$ 11,838	\$ 27,676	\$ 28,873	\$ 30,390
28	TCF Checking					\$ 25,693	\$ 14,575			\$ -
29	Outstanding Checks	\$ -	\$ 591	\$ 1,860	\$ -	\$ 55	\$ 25	\$ -	\$ 600	\$ 2,170
30	Outstanding Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,160
31	Balance at End of Period	\$ 17,937	\$ 18,982	\$ 20,965	\$ 23,522	\$ 25,638	\$ 26,442	\$ 28,828	\$ 30,452	\$ 33,509
32										
33	* Reserves are held in the bank account, there is no special account to hold reserves.									

Meet Schedule	
Nov 1-Dec 31, 2017	2017 Wisconsin LMSC Water Warriors Fitness Event
Dec 02, 2017 (Saturday)	2017 Wis. State SCM Champs at West Bend West HS (#207-S010)
Jan 7, 2018 (Sunday)	YMCA At Pabst Farms SCY (Oconomowoc) (#208-S00x)
Jan 28, 2018 (Sunday)	Oshkosh YMCA SCY (20th Street Branch) (#208-S00x)
2/11/2018 (Sunday)	Sun Prairie High School (#208-S00x) pending approval from SB
Mar 04, 2018 (Sunday) TENTATIVE	Whitefish Bay HS SCY (#208-S00x) MEET & DATE are tentative.
Mar 10, 2018 (Saturday)	McFarland High School Short Course Meters (#208-S00x)
Mar 24 & 25, 2018 (Sat/Sun)	2018 Wis. Masters State SCY Champs at Schroeder (#208-S00x)
Apr 07, 2018 (Saturday) TENTATIVE	Baraboo Jack Young Middle School SCY (#208-S00x)
Apr 19-22, 2018(Th-F-Sa,Su)	2018 YMCA Masters SCY Nationals in Florida, city to be announced in early October, 2017
May 7-10, 2018	2018 USMS Spring SCY Nationals at IUPUI, Indianapolis
June 16, 2018 (Saturday)	2018 Wis. Masters State LCM Champs at Schroeder (#208-S008)
June 11, 2018 (Sunday) tentative	Wausau SCY combined with Age Group Meet for Badger State Games. Automatic USMS Recognition as a USA-Approved meet
Jul 28-Aug 3, 2018 (Sat to following Fri)	2018 UANA Pan American Championship at Orlando (USMS Summer Nationals will not be contested in favor of supporting this meet.)
August 18, 2018 (Saturday)	Madison Open Water Swim (1.2 & 2.4 Mile, no wetsuit and wetsuit divisions) On-Line Entries Only (#208-W00x)
Sep, 2018 (Date TBD)	2018 Senior Olympics SCY, (Shorewood (WI) Rec. VHE Pool),
Dec TBA, 2018	2018 Wis. State SCM Champs at West Bend West HS
Nov-Dec 2018	2018 Wisconsin Water Warriors Fitness Event