

WISCONSIN MASTERS SWIM COMMITTEE MEETING

Sunday, January 10, 2016

12:30pm

@ The Pabst Farms YMCA

In attendance: Jeanne Seidler, James Biles, Mike Murray, John Bauman, Dave Clark, Mary Schneider, and Dan Meek

Jeanne called the meeting to order and briefly discussed the upcoming Adult Learn to Swim (ALTS) class scheduled for June 11, 2016.

MOTION was made by Jeanne Seidler to appoint Dave Clark to work with USMS on scheduling this program and serve as the coordinator for ALTS.

2<sup>nd</sup> by James Biles

VOTE was called and MOTION CARRIED unanimously

Jeanne directed the committee's attention to the free messaging service discussed in December 2015 (Mail Chimp) and entertained further discussion on using this product to distribute small monthly announcements in this format, again noting this system was free and could handle 2,000 recipients.

The committee was directed to the December 2015 meeting minutes for review and acceptance. After a brief review and discussion, it was agreed no corrections were required.

MOTION was made by Dave Clark to accept and approve the December 2015 minutes as submitted.

2<sup>nd</sup> by Mike Murray

VOTE was called and MOTION CARRIED unanimously

The topic of the annual LMSC financial report was directed to Mike Murray, who suggested to Jeanne that the unaudited financial statement could be approved. Mike also noted that Elyce Dilworth (LMSC Auditor) will audit the report as she would have the budget line-item information needed to complete this task.

MOTION was made by Dave Clark to approve the unaudited financial statement

2<sup>nd</sup> by Mary Schneider

VOTE was called and MOTION CARRIED unanimously

In a general discussion regarding the budget, Jeanne noted that there are no coaching classes scheduled for 2016, however, there

are funds budgeted for 2016, which would adequately fund the policy that provides 50% reimbursement for coach certification class participants prior to the institution of the scholarship policy. The allocated funds for ALTS were established before we knew of the USMS June 11<sup>th</sup> class. The ALTS funding should be \$3000 to cover tuition for (10) scholarships. Finally, referring to the USMS Insurance Surcharge for Pool Meets, a computation was made and attached to the meeting handouts showing that the anticipated USMS Insurance Surcharge of \$50/pool meet will be covered with the \$1 swimmer surcharge for each pool meet if attendance remains constant.

Under NEW BUSINESS, Jeanne directed a discussion suggesting that financial decisions made by a finance committee composed of the Treasurer, Chair, Vice Chair, and Auditor, plus optionally, 1 or 2 individual, to be appointed from the Annual Meeting. This committee would conduct business outside of the Wisconsin Masters Swim Committee (WMSC) and provide technical information, reports and findings to WMSC at their meetings. MOTION was made by Mike Murray to establish a finance committee as discussed.

2<sup>nd</sup> by James Biles

Discussion on this topic generated the need to ensure the optional members to the finance committee be Wisconsin LMSC members; specifically, someone interested in assisting and preferably with an accounting background that could provide some subject matter expertise in this area.

MOTION was made by Mike Murray to amend the original motion to include Wisconsin LMSC membership requirement.

2<sup>nd</sup> by Dave Clark

VOTE was called and MOTION CARRIED unanimously

Jeanne engaged Mike (and the committee) in a discussion regarding the level of the reserve. Mike suggested that he would like to look at this year's numbers to see what they are in comparison to previous numbers. They agreed that this would be the primary role of the newly established finance committee.

Again, under NEW BUSINESS, Jeanne suggested we propose using CA service for (5) email addresses per month tied to domain name. Register new domain name in addition to current to make transition to [www.wimastersswimming.org](http://www.wimastersswimming.org). Rationale for name is that it ties more closely to natural language. Rationale for email addresses is to isolate mail from the personal addresses,

i.e., would have [coacheschair@wimastersswimming.org](mailto:coacheschair@wimastersswimming.org) to field coaching-related email, [openwaterchair@wimastersswimming.org](mailto:openwaterchair@wimastersswimming.org), and others. Can use forwarding if desired. The associated costs would be \$7/per month for (5) addresses.

MOTION was made by James Biles to add a more readable domain name.

2<sup>nd</sup> by Mike Murray

VOTE was called and MOTION CARRIED unanimously

MOTION was made by Mike Murray to approve/pursue using a CA service and develop/add (5) email groups to receive specific messages to various groups, i.e., coaching chair, open water chair, etc.

2<sup>nd</sup> by Dave Clark

VOTE was called and MOTION CARRIED unanimously

A brief discussion and review of calendars resulted in a recommendation to set up an interim meeting after the Whitefish Bay event on March 6, 2016, at approximately 3pm.

MOTION was made by Dave Clark to conduct an interim meeting on March 6, 2016

2<sup>nd</sup> by Mike Murray

VOTE was called and MOTION CARRIED unanimously

Jeanne initiated a discussion, under OTHER NEW BUSINESS, consideration be given to establishing an awards or recognition program. The recipients or nominees in this program could also service as identifying and coordinating nominees for national awards. It was agreed this would be a topic to further discuss at the Whitefish Bay meeting in March 2016.

MOTION by Mike Murray to adjourn

2<sup>nd</sup> by James Biles

The MEETING ADJOURNED at 2:20pm.

These minutes were captured and respectfully submitted by Dan Meek.