



**Davis Aquatic Masters
Board of Directors Zoom Meeting
April 19, 2021**

The monthly Board of Directors meeting was held via Zoom and started at 6:36 PM.

Participants

Kevin Waterson	Kate Stephenson
Dan Sperka	Andy McPherson
Steve Reynolds	Wendy Pratt
Stu Kahn (non-voting)	Allan Crow (non-voting)
Dana Armstrong (guest)	

Approval of Minutes

The March minutes were unanimously approved.

Membership Comments and Feedback

- Dana Armstrong attended to recommend that the club offer lifetime membership to Stu and Mary. Allan noted that we have several honorary members so there is a precedent. There was discussion in favor of the concept; Andy moved to provide honorary membership to Stu and Mary, Steve seconded the motion, and it was unanimously approved.

Finance Report

- Allan C. provided an overview of the March financial report.
- March was \$1,303 below budget due to multiple minor variances; Allan has no concerns.
- The current 2021 estimate projects a loss of **\$5,819** at end of the year; this does not include potential receipt of a second PPP loan, which will easily cover that.
- Fund balances are in good condition; we have received many donations to the member scholarship fund (the balance is \$3,400).
- Allan noted that each time scholarships are in the Monday announcements, people donate money. The Board discussed reducing the number of requests for scholarship donations and targeting announcements for potential scholarship recipients when there

are new swimmers (returns post COVID, students returning, for example). Steve recommended we don't advertise scholarship donations but have a message that is a thank-you for donating and opens donations to other needs. Kevin will let Scott know to stop running Monday message for donors, run scholarships 2 x in April and revisit at next month's meeting.

- PPP – we were approved for a second draw for \$35,420. The money was just deposited. Allan is tracking this as a loan until we get criteria and application for forgiveness, then will switch to deposit if approved.
- Allan raised questions about the criteria for coach waiver and \$20 coaching rate. The policy has been that assistants that coach more than 10 hours per month on a regular basis receive a dues waiver and a \$20 per hour coaching rate (versus \$19). There are currently two coaches that receive this rate. After discussing the policy, implementation, and current approach, the Board recommended maintaining the current waivers for the time being until Craig has had a chance to evaluate his coaching needs. Kevin noted that we can determine whether to allow waivers on an individual basis and incorporate the decision into the MOU with each substitute coach.
- There was a question about how many swimmers changed from leave to regular membership status. Allan said that in April three or four swimmers came back, but this does not include Phase 3. Stu still trying to plug holes and move swimmers around to maximize participation. Allan will have an updated number by May 1.
- Allan and Dan discussed the third swim versus lap swim on the weekend. Dan will modify his spreadsheet to identify to those that should not be charged.
- Stu commented that Dan, Scott Allison, and Dave Woodruff put in way more than 10 hours per month – especially Dan.

Coach's Report

- Stu provided his final coach's report of his tenure as a DAM Head Coach.
- Stu submitted the summer schedule request for city pools, nothing has come from university yet; Stu will pass this on and get Craig updated.
- Stu noted that we are reserving regular slots, with some differences. We would like Civic MWF from 8-10 if we are to continue current scheduling, going from 6am to 2pm. The City cleans on Thursday. This conflicts with Darts' summer schedule – they have historically used Civic in the summer from 8-10. Stu has talked to Billy and Carolee about the fact that we are both requesting the same thing. This puts the City on the hotseat. The hope is that the City will be ready to return to regular programming. Stu does not think Arroyo will be a conflict; the City is not using Arroyo in the morning until 11 am so Aquamonsters can have from 7-11 am.

- Kevin asked about the importance of the hours to Darts. Stu answered and also noted the relationship with pool maintenance. When Darts haven't been using the pool during the school year the time is open for maintenance. In the summer it is done early; Troy cleans the pool between 4-6am. The Supervisor, Edward Hunter, has decided he won't let Troy come in to clean early.
- Ed Hunter was opposed to power washing the deck. Stu showed pictures of the deck pre-and post-power washing, illustrating a dramatic difference.
- Stu further summarized up the successful work party efforts and other wrap up activities.
- Stu will pass on names of people on waiting list (36). He suggests including a questionnaire to figure out current swimming ability in order to assign new swimmers in the appropriate spot. Swimmers should be able to do 4 laps of continuous freestyle with rotary breathing and the questionnaire should identify special needs that coaches should be sensitive to.
- Stu's last workout will be Friday; April 30, 6:15 to 7:15. At that point he will give keys to a Board member or have a ceremonial key exchange with Craig. There are five sets of keys: Stu, Mary, Kerry, Jennifer, and the key in lock box. Stu will check with Craig or at least one Board member will be there on the 30th.
- Stu noted that Troy was an integral part of Civic cleanup last two weekends. In addition, the best volunteer we had was Scott Allison – he painted outside, inside, power washed, and went above and beyond.

New and Old Business

- The Board discussed the duties assignments:
 - Kate, Andy, and Wendy went through a spreadsheet with the list of duties that Stu originally created and provided initial recommendations on priorities and roles and responsibilities to Kevin in early April
 - Kevin is going through the worksheet and will send it out in a couple days (Kevin sent the worksheet on Tuesday, April 20)
 - Kevin thought we could meet again or communicate via email. He also recommends we all meet with Craig, discuss any areas where our names are in those boxes; go through a timeline, what to do, preview of what to expect later on
 - Kevin has identified items that are general Board responsibility, then Board members will determine who does what for those items that need to take place in the near future. We will identify a point person or people specified for those tasks, a timeline associated with the task, who is responsible to make sure it gets done, and who Craig can go to with questions. This could include volunteers. Board members will provide follow-up and serve as key contacts.

- The Board discussed Berryessa. The first question is whether it is feasible to hold the swim this year. There are concerns about USMS limitations (currently 50 participants), when to start planning (for a September event we would need to start planning now or May at the latest). We need 2 months to get vendors, need 4 months to start process with BLM, PMS, lake, sanctioning; Napa County approval. USMS is very conservative in regard to number of participants. In order to break even we need 350 people to enter; to serve as fund raiser we would need 500-600 participants.
- The Board discussed pros and cons. As far as Stu knows, only one other open water event has been approved and this event usually only has 100 people, so it is a different situation. The Board noted that smaller events make more sense. Topics included keeping Berryessa and DAM on the map by doing small clinics, which would take less funding and planning.
- Kate will look into what is necessary to get sanctions to do open water clinics. Stu said that DAM did one informal clinic but did not get a permit. Darts also did some informal open water group swims last summer.
- Kevin will add some rows to the duties spreadsheet related to 1) unorganized voluntary open water swimming at scheduled time with a coach present; 2) getting people on the lake to do an activity related to learning open water swimming; or 3) going to the lake and holding an informal timed competition. We can pick and choose whether and how to proceed.
- The initial idea is that this would be open to DAM members only, then think about opening up to others. Our insurance would cover these events if swimmers are in line of sight of a certified and sanctioned coach.
- Kevin recommended that we wait until next month, the drop-dead date, to decide on Berryessa. Secondly, that we look at the three event types above: explore those, create an open water committee next month and/or outreach with open water swimmers to get their feedback.
- Stu recommended that we put something on DAM's web site about Berryessa to update on 2021 status, as well as provide a Monday message to let members know we're deciding what is most reasonable. Kate will write a Monday message and message for the web page. Kevin will get ahold of Scott to let him know to communicate that we exploring options for 2021.
- The Board discussed a member's request to continue receiving a weekend swim scholarship for another six months. A motion was made, seconded, and approved to continue the scholarship for six months or until weekend lap swims open up, whichever comes first. Kevin will communicate with the swimmer.
- All action items from March were completed.

Action Items

1. Kevin will let Scott know to stop running Monday message for donors and to run scholarships twice in April, to be revisited at next month's meeting.
2. Kate will look into what is necessary to get sanctions to do open water clinics.
3. Kevin will add some rows to the duties spreadsheet related to 1) unorganized voluntary open water swimming at scheduled time with a coach present; 2) getting people on the lake to do an activity related to learning open water swimming; or 3) going to the lake and holding an informal timed competition.
4. Kate will write Monday message and message for the web page. Kevin will get ahold of Scott to let him know to communicate that we are exploring options for 2021.

The meeting was adjourned at 8:20 pm, followed by an Executive Session. The next meeting will be on May 17th at 6:30 pm.