



**Davis Aquatic Masters
Board of Directors Zoom Meeting
July 12, 2021**

The monthly Board of Directors meeting was held in person at the Brady building and started at 6:34 PM with the gavel.

Participants

Kevin Waterson
Steve Reynolds
Kate Stephenson
Dan Sperka
Wendy Pratt
Allan Crow (non-voting)

Approval of Minutes

The updated June minutes were unanimously approved.

Membership Comments and Feedback

- Will defer discussion of feedback to the executive session.

Finance Report

- Allan C. provided an overview of the June financial report.
- June was \$6,937 above budget due to multiple minor variances, including being below budget because we didn't receive the pool rental and still below for membership and swim fees.
- Membership – Allan added a graph to his report that shows increases in June thanks to the efforts of Dan and Kevin. 16 have submitted paperwork so far of the 48 people that have been invited. Kevin has reached out to another 5+ people. Allan is tracking responses.
- Regarding the PPP loans, SBA still hasn't finalized the rules for forgiveness so there is no additional information.
- New members and worker's comp savings could reduce the negative fund by about \$10,000.

- Allan mentioned the increased admin role of some of the substitute coaches and the current lack of mechanism to capture that time. We discussed using an Excel spreadsheet to track this time by 15 minutes. Craig will send out an email to assistants noting that they should send the information to Craig for approval and he can forward to Allan.
- Steve will contact Wendy Weitzel at the Davis Enterprise about DAM being open and excepting new members.

Coach's Report

- Craig was unable to attend and provided his coaches report via email. The Board reviewed the coaches report during the meeting.
- A key emphasis of the report was the importance of beginning a search for an assistant coach (to be discussed later in the meeting).
- Craig also noted interest in pursuing a 1 ½ hour intensive workout on Saturday and potentially midday during the week and the potential for a midday workout at the UCD Rec Pool geared towards students (i.e. new members).
- Craig will be posting the workouts of the day and other information on the DAM web page.
- Kevin noted that there has been a big difference between workouts in the morning versus evenings – he's not sure this is a big concern.
- The coaches report did not speak of splash counts – Allan has the data from this reporting, which is current through July 4 of this year, starting in June. There were gaps in the last month, but hopefully splash counts will be tracked more consistently.
- Action item for Craig: keep splash counts on the clipboard form for all workouts, including those he is coaching.
- Summer Splash – Kevin will reach out to PMS for officials for sanction and running the meet and will talk to Dave Woodruff. Sharon Blaha has offered to help with sponsorship. Kate volunteered to do hospitality. The Board discussed what to “sell” as far as donations – lanes, events, officials; donate \$X and choose an event; fun relay for everyone (mixed 4 x 100 medley relay. The concept is to hold some fun events at the end that are for DAM members only – 4 x 25 relay, mystery IM (sign up to do a medley relay and the person timing at the lane gives you your order). Wendy will meet with Sharon to figure out slots to fill. Big need is volunteer coordinator. Kevin will talk to potential head timers. For Masters – likely need 2 people per lane.
- Assistant coach committee update – Kevin and Craig will meet tomorrow to discuss committee – 4-5 people contacted him about being on the committee.

New Business

- Vice-president Alan Rowland tendered his resignation from the Board. At this point we will fill in the gaps between existing board members. In October when we start recruiting Board Members we may need to advertise.
- Open Water Committee Formation/Proposals –there is a committee – Kim Elsbach, Lisa Fisher, Brandon Forest, Jeff Heiser, Jacqueline Romo; Kevin and Andy will be Board Liaisons, along with Kate. The Board discussed insurance – if it is an official clinic/practice, we have to sanction it. If it is informal, there are groups that swim here and there, that is different. Kate will work on getting group together to organize something for DAM swimmers – target something informal by end of July (although that may be challenging) and planning for something bigger early to mid-August, then if that goes well something in September.
- Lifeguard Recruitment – lifeguards are getting harder to find; Jennifer got 3 new people out of the Monday message.
- Taormino Palomino Proposal – Kevin discussed the proposal, which he introduced last month. There is a meeting later in the week to get additional information. Kevin discussed the history behind the facility and pros/cons. The Board discussed the need for more information. Taormino will be looking for financial/other commitments of DAM/DART. The City is also planning on releasing an RFI related to facility needs. Kevin will get some more information, in particular economic commitment.
- The Board discussed the pool pump reimbursement for Roger Bostack. Kevin will meet with to Roger to discuss.
- Dan sent an email prior to the meeting regarding to modernizing web site and IT. Dan will provide follow-up information in another email; including a cost benefit analysis. There are problems with the existing approach. With the proposed option, volunteers can learn how to operate and it handles: registration, events, billing, web site and member database and communication/email all in one place; Dan will send us a proposal via email.

June Action Items

1. June action items were confirmed with the exception of the item below:
2. Craig will follow up with the assistant coach and individual regarding the resistance to moving lanes.

July Action Items

1. Kate will schedule open water swim committee meeting.
2. Craig will send out an email to assistants noting that they should send the information to Craig for approval and he can forward to Allan.
3. Steve will contact Wendy Weitzel at the Davis Enterprise about DAM being open and excepting new members.
4. Action item for Craig: keep splash counts on the clipboard form for all workouts.
5. Summer Splash – Kevin will reach out to PMS for officials for running the meet and will talk to Dave Woodruff; Kevin will talk to potential head timers.
6. Wendy will coordinate with Sharon Blaha, who has offered to help with sponsorship.
7. Kate volunteered to do hospitality.
8. Assistant coach committee update – Kevin and Craig will meet tomorrow to discuss committee.
9. Craig will reinstate using the cone to identify second lifeguards and will coordinate with assistant coaches.
10. Kevin will contact Roger regarding the pool pump expenditure.
11. Dan will send a proposal via email for DAM IT options.

The regular meeting was adjourned at 8:53 pm. The next meeting will be on August 9th at 6:30 pm at the Brady Building.