

Minutes of the PNA Board Meeting, February 26, 2008

I. WARM-UP

- A. Call to order and Introductions:** President Steve Peterson called the meeting to order at 6:50 pm at the Yesler Community Center. Board members present included: Kathy Casey, Toby Coenen, Kelly Crandell, Lisa Dahl, Sally Dillon, Jeanne Ensign, Tom Foley, Paul Freeman, Jan Kavadas, Arni Litt, Hugh Moore, Jo Moore, Steve Peterson, Walt Reid, Hallie Truswell, and Sarah Welch. Conference call attendance included Wendy Neely and Lynn Wells.
- B. President's Report:** Steve Peterson solicited feedback on his recent proposal and schedule for submitting agenda items in advance in writing. He reminded all that buying from Amazon.com through the link on the USMS website will provide a benefit to USMS. Jeanne Ensign reported on the midyear meeting of the USMS Board of Directors that she attended in Dallas TX Feb 7-8. She recapped that our first executive director Todd Smith resigned from USMS. USMS is now in transition with a newly formed executive director search committee. On Line Registration is active now and is working well. Jeanne has assumed the Chair of Club Development Task Force from Julie Heather. The first task force Club Development Mentor Training included 5 NW Zone people including, 4 from PNA, and 11 total. The USMS website will have current items in the news section.
- C. Minutes: MSA with corrections.**
- D. Treasurer's Report: MSA.** Toby will deposit \$5,000 from checking into a CD for a better rate of return. 70% of the estimated registrations are in. Lynn Wells (by conference call) asked if a \$300 check had been written to her for coaching at Nationals in May 2007. Toby checked and it appears not. Lisa asked if the other coaches have received their stipend.

II. CURRENT ACTION ITEMS

- A. Coaches Advertising in *The WetSet*:** Lisa Dahl met with Wendy Neely on December 26, 2007 to open communication with coaches. What types of things do our coaches need or want? What can we do for them? They suggested increased pool time, grant money, and motivational speakers. They would like to advertise in *The WetSet* on a monthly basis to announce private swim lessons or clinics. Jeanne Ensign read our PNA Standing Policy regarding advertisements (N-6). Lisa recommended that contact information for registered PNA coaches and teams be listed. Jeanne suggested that the guidelines for coaches be printed in *The WetSet*. **MSA: Coaches registered with USMS and their team registered with PNA who are giving private lessons or clinics will be permitted to put their contact information – name, phone, email, address, general location, and pool in *The WetSet* and on the website.** Wendy Neely will compile this information as a preformatted box. It was recommended to state in the ad, "If you would like to be included in this please contact Wendy Neely."
- B. Motivational Speaker: MSA to table this topic.**
- C. *The WetSet* via email: MSA that Arni Litt email the link to those requesting *The WetSet* electronically when each new issue becomes available online.** It was also **MSA that Arni email all members the link one time, asking if they want to receive *The WetSet* by email and hard copy or by email only.**

III. NEW ACTION ITEMS

- A. SC Nationals Coach:** Lynn Wells, who applied for this position by email, asked about travel reimbursements. We need a policy, possibly like the one used for Convention reimbursements. Lisa, Sarah, Toby, Kelly and Wendy volunteered to develop a general PNA policy on reimbursement of expenses for a Nationals Coach. Possibly a good example would be the FINA application to look at their guidelines. It was suggested that the committee prepare a policy for the March meeting. Also suggested was that the coach's committee chair send out an email before March 4 notifying coaches of the opportunity to apply for Nationals Coach at Austin TX.

Next month we can select a Nationals Coach for Austin and determine how much we should reimburse for Austin and Mt. Hood.

- B. One Event Fee:** Sally Dillon recommended that the One Event fee be raised to \$15 to cover the USMS increase from \$8 to \$10 and allow PNA to send out a brochure and letter to registrants to inform them of the benefits of becoming a member. **MSA to set the One Event fee at \$15 as of April 1, 2008.**
- C. Meet Manager Reimbursement:** Steve presented Lee Carlson's proposal to provide financial support to the ORCA team for the purchase of Hy-Tek meet software. **MSA: In exchange for running their meet at least two years in a row, PNA will reimburse Orca the \$249 cost of Hy-Tek's Meet Manager software.**
- D. KOMO PSA:** The Board was enthusiastic about KOMO-TV's offer of a 15-second public service announcement in return for bringing 15 audience members to *Northwest Afternoon*. We could inform the public about Masters swimming and Open Water swimming. It was suggested to include this opportunity in a Leading Off article to solicit wider interest.

IV. COMMITTEE REPORTS

- A. Meets:** Kirkland's NW Senior Games meet will not be recognized as the pool is short, but we will advertise this June event in *The WetSet*. **MSA to recognize the WA State Senior games being held in July in Olympia.** Jan Kavadas, Sally Dillon, and Kelly Crandell volunteered to determine the Team Size divisions for Champs. Kathy Casey will head the Protest Committee.
- B. Officiating:** Jan Kavadas requested that the Meet Referee be named in each Meet Bid. Hugh noted that this is often not known three months out for many meets.
- C. Open Water:** Sally Dillon informed us that the Orcas Island Open Water Group has not submitted a financial report. She also noted that the event directors have not responded to her inquiries.
- D. Awards:** **MSA PNA will nominate someone for the Ransom Arthur Award.**

V. NEXT MEETINGS:

March 25	6:45 pm	Yesler Community Center
April 22	6:45 pm	Yesler Community Center

President Steve Peterson adjourned the meeting at 9 pm.

Respectfully submitted, Jo Moore

MSA with corrections